



## Semi-Conductor Laboratory

Government of India, Department of Space  
Sector-72, S.A.S. Nagar-160071, Near Chandigarh (Punjab) India.  
Phone: +91-172-2237401-09, Fax: +91-172-2237410.  
Email: [hps@scl.gov.in](mailto:hps@scl.gov.in) Website: [www.scl.gov.in](http://www.scl.gov.in)

### PUBLIC TENDER NOTICE

Ref. No. P&S/36633/2012/CHA/DEL

Semi-Conductor Laboratory (SCL) engaged in the design, development and manufacture of VLSIs at its facility at S.A.S. Nagar (Mohali), Punjab, India wishes to appoint Custom House Agent (CHA) for handling customs clearance of its imported cargoes and arranging re-export of its consignments at I.G.I. airport, New Delhi, ICD Tughlakabad and CFS Patparganj dry ports for a period of three years (2012-2015) and invites bids from the prospective CHAs as per details given hereunder:

Tender Reference Number	Schedule of Pre-Bid Meeting, Date & Time (IST)	Last date of receipt of sealed bids, Date & Time (IST)	Schedule of Opening of Part-1 "Tender Document Fee" and "Qualification Bid" Date & Time (IST)
P&S/36633/CHA/DEL	January 25, 2012 at 1200 hours	February 08, 2012 at 1500 hours	February 08, 2012 at 1530 hours

The "Request for Proposal (RFP)" of the abovesaid service shall remain on our Website till February 07, 2012.

Interested CHAs are requested to download the abovesaid documents Vendors downloading Tender Documents from SCL/ISRO websites are required to provide a demand draft of Rs. 208/- towards Tender Document fee for the tendered software alongwith their bid.

With a view to provide clarifications, if any, to the prospective bidders on the specifications of the abovesaid software and the Commercial and other Terms and Conditions of the RFP, SCL shall hold a 'Pre-Bid meeting' at its premises at S.A.S. Nagar (Mohali), Punjab, India as per schedule indicated above. In light of the abovesaid objective of the Pre-bid meeting, prospective bidders must ensure that they or their authorized representative(s) attend the same as per the above given schedule.

**Before submitting the bids, all the prospective bidders are advised to go through the minutes of proceedings of the Pre-bid meeting which shall be placed at SCL's website and take the clarifications/modifications/changes (if any) mentioned therein into account while submitting the bids.**

**The bids shall be submitted by the bidders in accordance with the instructions and the 'Procedure for Submission of Bids' given in the "RFP" and should reach SCL, S.A.S. Nagar (Mohali), Punjab, India no later than the last date and time indicated above.**

SCL takes no responsibility for the delay or loss in transit of any document related to this Public Tender Notice. SCL reserves the right to procure abovesaid software or cancel the abovesaid Tender without assigning any reason thereof.

Head, Purchase & Stores Division

**REQUEST FOR PROPOSAL (RFP)**

**FOR**

**APPOINTMENT OF**

**CUSTOMS HOUSE AGENT**

**(CHA)**

**FOR A PERIOD OF THREE YEARS**

**(2012 - 2015)**

**TENDER REF. No. P&S/36633/2012/CHA/DEL**



**SEMI-CONDUCTOR LABORATORY.**

**DEPARTMENT OF SPACE**

**GOVT. OF INDIA**

**S.A.S. NAGAR.**

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## INTRODUCTION

Semi-Conductor Laboratory (SCL), Dept. of Space, Government of India intends to appoint a **Custom House Agent (CHA)** at **I.G.I. airport, New Delhi and at the dry ports namely ICD Tughlakabad & CFS Patparganj for a period of three years (2011-2015) for handling customs clearance of SCL's imported cargoes and arranging re-export of SCL's consignments from the said ports.**

You are requested to go through all the parts of this RFP carefully and submit your quotation for the '**Scope of work**' given in **Part-C** of this RFP in accordance with the instructions given in Part A "General Instructions" and Part B "Instructions to Bidders" indicating your best rates as per "Proforma for Quotation" attached as Annexures - I, II & III to the RFP and also indicating your compliance/response to the Commercial and other terms and conditions given in 'Part-D' of the RFP.

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PART A

**GENERAL INSTRUCTIONS**

- A.1. **This document should be read in conjunction with the Public Tender Notice.**
- A.2. **ELIGIBILITY CRITERIA:** Prospective CHAs meeting the following requirements should only submit the bid to SCL.
- i) **Should have minimum experience of five years.**
  - ii) **Should have a valid CHA licence for the same period for the said ports.**
  - iii) **Should have an organized and established set-up for handling customs clearance of imported cargoes and arranging re-export at the said ports.**
  - iv) **Should have a valid Service Tax Registration number and PAN.**
- A.3. **Prospective CHAs should provide following documents in support of their compliance to the above eligibility criteria as part of their bid as per the instructions given in B.3 'Procedure for submission of Bids'.**
- i) **A copy of valid CHA license.**
  - ii) **A write up on their organizational structure including their set-up.**
  - iii) **List of clients**
  - iv) **Copy of Service Tax Registration number.**
  - v) **Copy of PAN.**
- A.4. The prospective CHAs are advised to go through each portion of this document carefully to comply with all the requirements.
- A.5. **Telegraphic/fax/e-mail and unsealed bids will be treated as invalid and shall be rejected.**
- A.6. Bids in English only should be forwarded with a covering letter on Bidder's letterhead duly signed in longhand by authorized signatory of the Bidder.
- A.7. All correspondence and documents must bear SCL Tender reference number.
- A.8. Bidder shall sign all pages of the Bid and shall initial corrections/overwriting(s) if any. In case of any discrepancy between rates mentioned in figures and words, the rates whichever are less shall prevail.
- A.9. **Tender Document Fee:**
- If the Tender documents have been down loaded from SCL's/ISRO's website, bidders are required to submit a **Demand draft of Rs. 208/- in favour of Semi-Conductor Laboratory payable at Mohali/Chandigarh.**
- If the Tender documents are required by post, bidders are required to send a **Demand draft of Rs. 308/- in favour of Semi-Conductor Laboratory payable at Mohali/Chandigarh** alongwith their request addressed to Head, P&S, SCL for the printed Tender Document.
- A.10. SCL shall not be responsible for the loss/delay in transit of Tender documents.

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## PART - B

### INSTRUCTIONS TO BIDDERS

- B.1.** SCL shall hold a Pre-bid meeting at its premises at S.A.S. Nagar, Mohali (Punjab) as per schedule given in the Public Tender Notice with the prospective CHAs wherein an opportunity shall be provided to the prospective CHAs to seek clarifications in response to their queries, if any, on this Tender Document. Interested CHAs may visit SCL to attend the abovesaid Pre-bid meeting as per the above given schedule. In this regard it shall be appreciated if the prospective CHAs forward their queries, if any, on this Tender Document to us atleast two days prior to the holding of the abovesaid Pre-bid meeting. **Such queries shall be discussed and the clarifications shall be provided only during the Pre-bid meeting.**

No queries/clarifications shall be entertained after the Pre-bid meeting and the bidders shall be required to submit their bids as per the schedule given in B.4 of this Tender Document.

Prospective CHAs are advised to go through the proceedings of the Pre-bid meeting which shall be placed at SCL's/ISRO's websites and take the clarifications/ modifications /changes, if any mentioned therein into account while submitting the bid.

- B.2.** **Tender Document Fee:**

If the Tender documents comprising the Public Tender Notice and RFP have been downloaded from SCL/ISRO website, bidders are required to submit a bank draft (non refundable) **for Rs. 208/- in the envelope marked 'Part-1'.**

If the Tender documents are to be obtained by post, bidders are required to submit a bank draft (non refundable) **for Rs. 308/- alongwith their request for Tender Documents** and also providing their complete address, telephone number, fax no and email ID etc.

The Draft should be drawn in favour of Semi-Conductor Laboratory payable at Mohali/Chandigarh and shall be valid for a period of six months

**Only Small Scale Industries (SSI) registered with NSIC, Government of India, are exempted from submission of Tender Document fee. To avail off the exemption from Tender Document Fee, such bidders are required to submit a copy of SSI and NSIC registration certificate in advance to SCL.**

- B.3.** **PROCEDURE FOR SUBMISSION OF BIDS:**

The bids shall be submitted in following Two separate sealed envelopes as per instructions given below:

- **Envelope-1** superscribed '**Part 1: 'Tender Document Fee & Qualification Bid'**' shall contain a Demand draft towards Tender Document Fee as detailed above at point no. B.2. and information/documents indicated at **A.3, Bidder's response/compliance**

to **Commercial and Other Terms & Conditions as per PART D and Statement of Compliance as per proforma given at Annexure IV** in this Tender Document.

- **Envelope–2** superscribed '**Part 2: Price Bid**' shall indicate the prices as per **Proforma for Quotations** given at Annexure-I to III for the '**Scope of Work**' given in **PART C** of this RFP.
- All the above two envelopes must be sealed and shall indicate the name and address of the bidder and shall be superscribed with Tender reference no., due date and time. All the above sealed envelopes **Part-1, and Part-2** shall be put in a single envelope which shall also be sealed and superscribed with the Tender reference no., due date and time.

- B.4.** The **sealed bid as per instructions given at B.3** shall be sent at the following address and should reach SCL, S.A.S. Nagar, Punjab, India no later than the last date and time of submission of sealed bids as indicated in the Public Tender Notice.

Head, Purchase & Stores,  
Semi-Conductor Laboratory,  
Department of Space, Government of India,  
Sector 72, S.A.S. Nagar (Mohali), 160071  
PUNJAB  
Tel: 0172-2237401-09, Fax: 0172-2237410  
E-mail: [hps@scl.gov.in](mailto:hps@scl.gov.in)

**B.5. BID OPENING PROCEDURE :**

The Envelope marked as '**Part 1: Tender Document Fee & Qualification Bid**' shall be opened first, as per schedule indicated in Public Tender Notice in the presence of the authorized representatives of the eligible bidders who wish to be present.

The Envelope marked as '**Part 2: Price Bid**' shall be opened of the eligible bidders only (eligible bidders are those bidders who shall meet the eligibility criteria given in **A.2** of this RFP) in the presence of the authorized representatives of the eligible bidders who wish to be present.

The schedule of opening of '**Price Bid**' (**Envelope 2**) shall be intimated to qualified bidders separately.

- B.6.** **Based on the response to the Tender Notice, SCL reserves the right to extend the last date of submission of Bids and to reschedule the opening of 'Part-1'.**
- B.7.** Bids which are not submitted in accordance with the procedure given above are liable to be disregarded.
- B.8.** All correspondence and documents must bear SCL Tender reference number.
- B.9.** **The representatives of the bidders who are deputed to attend the above mentioned Pre-bid meeting and the opening of bids must carry an authorization letter from the bidders to attend the same.**

- B.10. SCL shall not be responsible for loss in transit, delay or non-receipt of the bid for whatever reasons.
- B.11. SCL reserves the right to accept or reject in whole or in part any or all bids received against this Tender. The contract may be awarded to one or as many bidders as SCL may deem fit.
- B.12. Late bids shall be rejected without any further reference to the bidder.**

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## **PART C.**

### **SCOPE OF WORK**

#### **C.1. THE SCOPE OF WORK UNDER THE PROPOSED CONTRACT SHALL COVER:**

- C.1.1. Preparation and filing of Bill of Entry of the imported shipments with the appropriate Customs Authorities consistent with the prevailing Export-Import Policy, Hand Book of Procedures, Customs Tariff and Customs Manual or any other guidelines or rules or laws as may be applicable, for assessment, compliance with other custom clearance procedures such as examination, issuance of Demurrage Challan, Delivery Gate pass etc. for obtaining release of shipments from Custom Authorities. CHA should ensure that proper, exact and minimum customs duty is payable as per the Customs Tariff.
- C.1.2. Preparation and filing of the shipping bill for Re-export shipments with the appropriate Customs Authorities consistent with the prevailing Export-Import Policy, Hand Book of Procedures or any other guidelines or rules or laws as may be applicable for assessment and compliance with the forwarding procedures such as examination, issuance of AWB and availment of duty drawback under Section 74 of Customs Act.
- C.1.3. Submission, Execution and subsequent cancellation of re-export Bonds under the prevailing rules/regulations.
- C.1.4. Bonding/Ex-bonding of SCL shipments into/from customs warehouses as and when required.
- C.1.5. Obtaining delivery of SCL's shipments from Customs Bonded warehouses/Airport Authorities/Port trust upon completion of Customs clearance formalities, assistance in arranging transportation of customs cleared shipments to SCL Head Office or any other office of SCL by Road, Courier or Air as advised by SCL.
- C.1.6. To liaise with carriers/freight forwarding agents for collection of short/lost cargo certificates whenever required and to ensure appropriate reporting in this regard on the Bill of Entry or other relevant papers by concerned customs authorities and assessment/payment of customs duty accordingly.
- C.1.7. Completion of formalities for imports against Advance Licences including settlement of DEEC Book as per rules, procedures or policy for export shipments as and when required.
- C.1.8. Effective liaison and interaction with the concerned customs authorities and providing them necessary justification/clarifications on Export-Import Policy, Customs Tariff for expeditious assessment, examination and customs clearance of SCL shipments.
- C.1.9. Effective liaison and interaction with concerned officials of SCL for expeditious custom clearance of SCL shipments or settlement of related issues.
- C.1.10. Assistance for procedural compliance and suitable settlement of Demand Notices, claims of Customs Authorities, Customs refund and Customs draw-back cases. Assistance for filing of appeals or representations to the concerned authorities as and when required for the shipments handled during the operation of the contract or as may be asked by SCL. This shall exclude matters with CEGAT/CESTAT.

#### **C.2. Normal customs clearance period would be the 'Free Period'.**

- C.3. CHA will remain abreast with amendments, notifications of Export-Import Policy, Customs Tariff or Act particularly relevant to electronics industry.
- C.4. CHA will indemnify SCL against any loss/damage that may arise due to CHA's default or negligence or infringement upon Customs Clearance/Warehousing laws, Procedures or Regulations as may be prevailing at the Port of Import/Re-export.

**C.5. Items of Import:**

Imported shipments may contain Raw Materials, consumables, Spares, Accessories, tools, Capital goods, Software etc. Some of the materials are classified as Hazardous, Perishable, Dangerous, Corrosive or Photo Sensitive and may require careful handling/cold storage facilities by Airport Authorities/Port Trust authorities or during inspection/examination by Custom Authorities as the case may be.

Some imported shipments may also comprise refurbished (Second hand) equipment and spare parts.

**C.6. Items of Re-export**

Re-export shipments may include defective equipment/parts, diffused wafers, Semiconductor ICs, rejected materials, empty containers and empty gas cylinders.

**C.7. Indicative Volumes (Per annum):**

Description	Total volume of shipments (per annum)	Estimated nos. of the shipments in each category		
		Minimum	Pro-rata (estimated value for calculation purpose will be Rs. 5,00,000/-)	Maximum
<b>1. Import :</b>				
IGI, Airport, New Delhi	180	72	72	36
ICD, Tughlakabad	6	02	02	02
CFS, Patparganj	6	02	02	02
<b>2. Import (Second Hand) :</b>				
IGI, Airport, New Delhi	10	2	2	6
<b>3. Re-export</b>				
IGI, Airport, New Delhi	12	12	-	-
CFS, Patparganj	03	03	-	-

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**PART D.**

**COMMERCIAL AND OTHER TERMS & CONDITIONS**

CHAs are requested to give their compliance/response to each of the Terms & Conditions given below:

<b>S/N.</b>	<b>TERMS</b>	<b>CHA's COMPLIANCE/ RESPONSE</b>
D.1.	<p><b>CHA may quote the charges considering all aspects of the "Scope of Work" strictly as per quote formats enclosed as Annexures-I, II &amp; III.</b></p> <p><b>Charges which are not part of the contract shall not be payable.</b></p>	
D.2.	<p>In order to ensure expeditious customs clearance and re-export, CHA will be required to pay demurrage and other leviabale charges at the port of import upto an aggregate of Rs. 5000.00 and International freight charges on the re-export consignments upto an aggregate of Rs. 10,000.00 which shall be included by the CHA in the service bill alongwith the supporting documents and shall be reimbursed by SCL.</p>	
D.3.	<p>If levy of Airport Authorities/Port charges/Demurrage charges are incurred for reasons attributable to CHA, SCL may recover such charges from the CHA. It is clarified that shipment handling charges payable to AAI/Port Authorities shall not be treated as part of demurrage charges.</p>	
D.4.	<p>The rates shall be firm during the Term of the contract.</p>	
D.5.	<p>CHA shall deliver customs cleared shipments alongwith the Bill of Entry (Duplicate copy) and a copy of Invoice to SCL's designated transporter at the abovesaid ports. Loading of material on the vehicles, if required, shall be the responsibility of CHA.</p>	
D.6.	<p><b>PERFORMANCE BANK GUARANTEE:</b></p> <p>CHA shall be required to provide with SCL a Performance Bank Guarantee for Rs. 50,000.00 from any bank as per proforma enclosed at Annexure-III alongwith its acceptance of the proposed contract which shall be repudiated upon the expiry of the proposed contract provided there is no claim pending on the CHA on the date of expiry of the proposed contract.</p>	
D.7.	<p><b>PAYMENTS:</b></p> <p>All payments shall be made to CHA in Indian rupees within 30 days from the date of submission of bill(s) accompanied with the Bill</p>	

	of Entry (Exchange Control copy)/Shipping Bill, TR-6 Challans, Delivery Challans and other relevant documents to SCL (Delhi Office)	
D.8.	<p><b>TERM:</b></p> <p>The Term of the proposed contract shall be three years from the date of award of contract. The proposed contract after its expiry can be further extended for a period as mutually agreed to. On natural expiry or termination of the contract, CHA shall continue to render services to SCL till such time all pending shipments notified to CHA are customs cleared. However, on SCL's written request CHA shall immediately cease to follow up or take delivery of any of SCL shipments from the Customs</p>	
D.9.	<p><b>TERMINATION OF CONTRACT:</b></p> <p>In the event of any deficiency in the services, SCL reserves the right to terminate the proposed contract at any time without assigning any reason(s) thereof and without notice and with no obligation to SCL. If CHA wishes to terminate the proposed contract, three months prior notice shall be required.</p>	
D.10.	<p><b>ARBITRATION:</b></p> <p>If at any time any question, dispute or difference whatsoever shall arise between Purchaser and Contractor upon or in connection with this contract, either party may forthwith give to the other, notice in writing of the existence of such question, dispute or difference and the same shall be referred to the adjudication of three arbitrators, one to be nominated by Purchaser, another to be nominated by Contractor and these two arbitrators shall appoint the third arbitrator who shall act as the presiding arbitrator. If the two arbitrators fail to agree on the appointment of the third arbitrator within 30 days from their appointment, then the procedure as laid down in the 'Arbitration and Conciliation act 1996' shall be applicable. The proceedings of arbitration shall be carried out in accordance with 'Arbitration and Conciliation Act, 1996'. The expenses of the arbitrators shall be paid as may be determined by them by both the parties equally and jointly. The venue of arbitration shall be in S.A.S. Nagar (Mohali). The language and award of arbitration shall be in English.</p>	

D.11.	<b>JURISDICTION:</b> The proposed contract shall be subject to the exclusive jurisdiction of Civil Courts, Mohali (Punjab) irrespective of anything mentioned in any correspondence or otherwise.	
D.12.	<b>APPLICABLE LAW:</b> The Contract shall be interpreted, construed and governed by the laws of India.	
		SIGNAURE OF THE CHA _____ NAME: _____ COMPANY SEAL:____ DATE: _____

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**PART E.**

**PROCEDURE FOR EVALUATION OF QUOTES FOR APPOINTMENT OF CHA.**

SCL would like to appoint one CHA for arranging customs clearance of imported cargoes and arranging re-export at all ports indicated in RFP based on overall minimum cost. The following procedure shall be adopted by SCL to evaluate the quotes received in response to this RFP to select the party for award of contract to act as SCL's Custom House Agent:

**E.1. Criterion of Selection**

E.1.1. Criterion of selection for imports shall be overall minimum cost for a particular C.I.F value of a shipment based on Minimum, Pro-rata and Maximum rates (on the basis mentioned at C.7) and EDI charges quoted by the CHA as per 'Indicative Volume' mentioned at C.7 of the RFP.

E.1.2. Criterion of selection for re-exports shall be overall minimum cost for a shipment based on Agency charges, Local transportation and EDI charges quoted by the bidder.

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For SEMI-CONDUCTOR LABORATORY



Harjeet Singh  
Purchase Stores

**PROFORMA FOR QUOTATION FOR CUSTOMS CLEARANCE OF IMPORTED SHIPMENTS.**

**CHAs ARE REQUESTED TO QUOTE STRICTLY AS PER THIS FORMAT.**

PAGE:

CHA's NAME :

PORT OF CLEARANCE :

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Agency and Attendance charges

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Minimum :

%age rate of CIF Value (Pro-rata). :

Maximum :

EDI Charges :

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A separate sheet must be used for offering rates for each of the following ports of Imports:

1. IGI Airport, New Delhi.
2. ICD Tughlakabad.
3. CFS Patparganj.

Note:

- i Service Tax shall be payable extra at the rate as applicable.

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**PROFORMA FOR QUOTATION FOR CUSTOMS CLEARANCE OF  
REFURBISHED/SECOND HAND IMPORTED SHIPMENTS.**

**CHAs ARE REQUESTED TO QUOTE STRICTLY AS PER THIS FORMAT.**  
PAGE:

CHA's NAME :

PORT OF CLEARANCE : IGI Airport, New Delhi.

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Agency and Attendance charges

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Minimum :

%age rate of CIF Value (Pro-rata). :

Maximum :

EDI Charges :

Examination Charges, if any  
(Applicable only if Green Channel  
is not permitted) :

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Note: Service Tax shall be payable extra at the rate as applicable.

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**PROFORMA FOR QUOTATION FOR ARRANGING RE-EXPORT OF SCL'S SHIPMENTS.**

**CHAs ARE REQUESTED TO QUOTE STRICTLY AS PER THIS FORMAT.**

PAGE:

CHA'S NAME :

PORT OF RE-EXPORT :

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Agency charges per shipping bill :

EDI charges :

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A separate sheet must be used for offering rates for each of the following ports of re-exports:

A IGI Airport, New Delhi.

B Mumbai Seaport via ICD Tughlakabad/ Patparganj.

Note:

- i Re-export shipment/cargo shall be delivered by SCL at the port of re-export.
- ii International Freight charges, Inland Haulage, AAI/CWC charges and other Govt. receipted charges only shall be reimbursed to CHA at the rate as applicable upon submission of original receipts alongwith the bills to SCL.
- iii Service Tax shall be payable extra at the rate as applicable.

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**PROFORMA FOR STATEMENT OF COMPLIANCE TO BE PROVIDED BY THE BIDDER AS PART OF THE BID.**

TENDER REFERENCE NUMBER: .....

This is to certify that we have carefully gone through the contents of the Tender Document against the above referred Tender. We have based our offer on the various clauses of the said Tender Document and hereby confirm that:

- i) We accept all the clauses as indicated in the Tender Document under reference.
- ii) We accept all the clauses except for the clauses and the reasons thereto as enclosed.

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Name of the Bidder: \_\_\_\_\_

(Strike off whichever is not applicable.)

**PROFORMA OF  
PERFORMANCE BANK GUARANTEE**

Known to all men by those present. We M/s (Name of Banker) \_\_\_\_\_ at the request of our clients. Do hereby bind ourselves, our heirs, to pay a sum of Rs. 50,000.00 (Rupees Fifty Thousand only) to M/s Semi-Conductor Laboratory, Dept. of Space, Govt. of India, Sector 72, S.A.S. Nagar – 160071, Punjab subject to conditions noted below:

Whereas M/s Semi-Conductor Laboratory had entered into a contract with M/s \_\_\_\_\_ vide reference no. \_\_\_\_\_ dated \_\_\_\_\_ to act as Custom House Agents under the said contract. To ensure that M/s \_\_\_\_\_ perform all the functions and discharge all their obligations as laid down in the contract above stated or as detailed therein.

We agree to make good any loss suffered by our client on account of M/s \_\_\_\_\_ not having fulfilled their contractual obligations up to a maximum of Rs. 50,000.00

Notwithstanding anything contained in the foregoing clause, our liability under this guarantee is restricted to Rs. 50,000.00 and our guarantee shall remain in force for a period of three months from the date of the expiry of the contract which is \_\_\_\_\_. The guarantee is a continuing guarantee and is valid for the contract period and its renewal and any claim under this guarantee must be preferred within three months from the date of expiry.

We hereby agree that a notice/claim from you or on your behalf asking us to encash this guarantee shall be final.

The guarantee herein contained shall not be affected by any forebearances, indulgence or change in conditions or order or dissolution, changes or insolvency of M/s \_\_\_\_\_. But shall in all respects and for all purposes be binding and operative until payment of all moneys due to you in respect of such liability or liabilities are made.

Notwithstanding anything herein contained our liability under this guarantee shall:

- a) be limited to sum of Rs. 50,000.00
- b) stand completely discharged and all your rights under this guarantee shall stand extinguished, if no claim or demand is made upon us in writing on or before \_\_\_\_\_.

All disputes relating to the contract and/or guarantee shall be subject to the exclusive jurisdiction of District Courts in Mohali (Punjab), irrespective of anything mentioned in any correspondence or otherwise.

AUTHORISED SIGNATORY  
SEAL OF BANK